



Mid-West Planning District

Box 96, Miniota, Manitoba R0M 1M0
Ph. 204-567-3699

Occupancy – Part 3 & Part 9 Buildings

Prior to Interim Occupancy, MWPD requires the following. Please write the date of completion beside all that are applicable.

- (date) _____ All Professional Letter of Certification
- (date) _____ Fire Alarm Verification Report
- (date) _____ Sprinkler Final Inspection
- (date) _____ Fire Damper Inspection Report (all Fire Dampers to be tagged with inspection dates)
- (date) _____ Fire Stopping Final Inspection Report
- (date) _____ All Portable Fire Extinguishers mounted in place
- (date) _____ Carbon Monoxide Alarms or Detectors in place
- (date) _____ Air Balance Report
- (date) _____ CO/NO Detection Monitor calibration verified
- (date) _____ Copy of Manitoba Hydro Certificate of Approval
- (date) _____ Confirmation of 30 minute testing of Emergency Lighting
- (date) _____ All Safety Bollards or Crash Barriers in place as required for all utilities (Gas, Hydro, Propane, Water well, Holding Tanks)
- (date) _____ Walk-way and Sidewalk gradient demarcation
- (date) _____ Parking Stall demarcation
- (date) _____ Washroom Identification signage affixed
- (date) _____ Auto Door Operation signage label affixed
- (date) _____ Pre-Final Inspection with MWPD and Project Management
- (date) _____ Provide a Life Safety Plan

Prior to Final Occupancy. Please write the date of completion beside all that are applicable.

- (date) _____ Construction Deficiencies completed
- (date) _____ Letter of Acceptance from respective Municipality for completion of Lot Drainage, Grading, Landscaping, and Access construction
- (date) _____ Final Occupancy inspection

NOTE: Ensure all Life Safety Systems are maintained at all times.

