



Mid-West Planning District

Box 96, Miniota, Manitoba R0M 1M0
Ph. 204-567-3699 | E-mail: devofficer@midwestplanning.ca

Locate / Relocate a Pre-Manufactured Building Application

Complete and return to the MWPD Office along with a completed application form and fees (if assigned).

Contact Information

Applicant Name(s) _____
Company Name _____ Contact Name _____
Mailing Address _____ Town/City _____ Postal _____
Phone Number _____ Email Address _____

Land Owner _____ ☐ Same as applicant
Mailing Address _____ Town/City _____ Postal _____
Phone Number _____ Email Address _____

Property Information

☐ Oakview ☐ Hamiota ☐ Prairieview ☐ Ellice-Archie
Urban: Lot ____ Block ____ Plan _____ House Number ____ Street _____ Town _____
Rural: NW SW NE SE Section ____ Township ____ Range ____
Roll Number: _____ Other dwellings on site: _____

Description of Locate / Relocate Project

Proposed Date of arrival: ____/____/20__ (Permit must be validated prior to locating unit)
Manufacturer's Name: _____ Member of CMHI ☐
Mfg. Address: _____
Model: _____ Serial Number: _____ Value of unit \$ _____

Certification of Unit:
Applicable Codes/Standards with which the building complies to: (see label): _____

Unit certified to CAN/CSA Z-240 Standard. ☐ Certification Number: _____
Unit certified to CAN/CSA-A277 Standard ☐ Certification Number: _____
DOL Seal: ☐ Seal Certification # _____ Date: _____ Location of seal: _____
Certification agency: CSA ☐ Intertek ☐ Other: _____

Year of Manufacture: _____ Size of Unit: _____ X _____ (Feet) (Meters)
New Unit: ☐ Used Unit: ☐ Is the Mobile Home more than 15 years old: ☐ (see reverse)

Description of Heating System: _____

Fuel Burning Appliances: Yes: ☐ No: ☐ Solid Fuel Burning Appliances: Yes: ☐ No: ☐

Thermal Resistance of Insulation in Exterior Wall: RSI- _____ Attic: RSI- _____ Floor: RSI- _____
Electrical panel size/rating: _____ amp Are hard wired smoke detectors installed: Yes: ☐ No: ☐
Anchorage system proposed: _____

Proposed addition to the unit: Description: _____ N/A: ☐
Current location of unit: _____
Name/ address/ phone number of sellers: _____
Brief History of Unit: (if used) _____
Other Information: _____

Proposed Foundation Information: (complete applicable sections)

- 1) Proposed deformation resistant foundation: ☐ Manufacturers Blocking Details are to be provided.

Note: As per MBC 9.15.1.3., only buildings certified and constructed to Z-240.2.1 standard can be approved for installation of a deformation resistant foundation conforming to CAN/CSA Z240.10.1 standards.

- 2) Foundation to be constructed to the requirements of Part 9 of the MB Building Code: ☐

Proposed Foundation description: _____

Construction plan required to be submitted with the application.

Note: If the foundation is outside of the scope of Part 9 of the MBC, the foundation is required to be designed by a Professional Engineer (Province of Manitoba).

Signature of Landowner _____ **Date** _____

Signature of Applicant _____ **Date** _____

Note: The portion of the home to be completed on site, including the foundation and the hook-up of services is subject to the application of the applicable municipal by-laws and permits are required to be applied for and validated prior to any site work being undertaken.

The manufacturer may be requested to supply foundation details and spacing of blocking if the building is constructed to Z-240.2.1 standard and is to be placed on a deformation resistant foundation conforming to CAN/CSA Z240.10.1 standards.

The CSA Z240.2.1 certification of the unit means that the factory-built portion of the unit has been designed, constructed and inspected in compliance with CSA Z240.2.1 standards. Any structural alteration or the imposing of additional loads on the structure will void the certification; design by a professional engineer will typically be required for these alterations.

CAN/CSA A277 Procedure for certification of prefabricated buildings, modules, and panels.

The standard provides a framework for certification programs for factory constructed buildings and fully or partially closed panels and modules for panelized buildings. It applies to both residential and non-residential buildings of other occupancies. The requirements of the standard are consistent with the requirements for the accreditation of manufacturers in CAN/CSA-ISO 9001.

This standard is considered suitable for assessment of the conformity of prefabricated buildings, modules, and panels to building codes and standards mandated by authorities having jurisdiction.

The Standard does not cover those portions of structures or services that are not factory-installed, nor the subsequent transport and installation of the home on site and is not applicable to foundations being proposed / constructed.

As part of the CAN/CSA A277 Standard, all new factory-certified buildings must be labelled before they leave the factory. Details of certification and the certification number affixed to the label are to be supplied.

This standard does not cover portions of buildings or services that are not completed in the factory; this includes transportation, erection except as provided in Section 7.5.1 of the standard.

A277 certified buildings are not constructed or tested to CSA Z240.2.1 standards and cannot be placed on a deformation resistant foundation as per the requirements of 9.15.1.3. of the Manitoba Building Code without being designed by a professional engineer. Therefore, foundations as prescribed by the Manitoba Building Code are to be used. The main purposes of the steel beams being located under these units are for the moving and storage of the units.

Mobile Home Certification:

The Office of the Fire Commissioner is responsible for ensuring that any mobile home constructed to Z-240.2.1 standards and other Park Model and Recreational Vehicles for sale in the Province of Manitoba complies with the applicable standards for mobile housing and recreational vehicles.

You cannot sell a mobile home in Manitoba unless it displays a certification label or sticker issued by the Canadian Standards Association or the Office of the Fire Commissioner (DOL Label). It is the seller's responsibility to ensure a mobile is certified **prior to the sale**. A permit cannot be issued without the required certification label affixed to the unit.

For mobile homes purchased outside of Manitoba (for example, in the United States) and for other mobile homes, Manitoba Hydro will typically require a certification label or sticker issued by the Canadian Standards Association or the Office of the Fire Commissioner before connecting the mobile home to the electrical service. Older mobile homes manufactured in the United States may not conform to Canadian standards. Prior to purchase, it is very important that you ensure that the home has its proper Canadian certification.

A mobile home that is not certified must undergo a standards inspection administered by the Office of the Fire Commissioner's Codes and Standards section. A previously certified mobile home that is modified will require re-inspection. If the unit passes the inspection a Department of Labor (DOL) label will be affixed.

Regarding electrical upgrades, an electrical inspection may also be required. Electrical inspections are performed by the Mechanical and Engineering branch of Manitoba Labour and Immigration.

For more information see *Manitoba Regulation 96/87 R* of which is a regulation under *The Buildings and Mobile Homes Act (C.C.S.M.c.B93)* Contact the Office of the Fire Commissioner for more information @ 1888-253-1488 or 1-800-282-8069

Mobile & Modular Homes more than 15 years of age or older since the date of manufacture.

If a Mobile /Modular Home is being moved into an Urban area, Council approval is required prior to the issuance of the applicable permits. Representative pictures from all four sides of the unit are to be submitted to the Mid-West Planning District. These may be e-mailed to devofficer@midwestplanning.ca or mailed to Box 96, Miniota MB R0M 1M0. In most cases an onsite inspection will be required.

If you are proposing to locate any additional dwellings onto a parcel of land, additional approvals may be necessary, for more information contact the staff of the Mid-West Planning District. Typically, only one principal dwelling is permitted to be located /placed on one parcel of land.