



# Mid-West Planning District

Box 96, Miniota, Manitoba R0M 1M0

Ph. 204-567-3699 | E-mail: [devofficer@midwestplanning.ca](mailto:devofficer@midwestplanning.ca)

## Locate / Relocate a Ready to Move (RTM) Home or Existing Dwelling Application

### Contact Information

Applicant Name(s) \_\_\_\_\_

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Town/City \_\_\_\_\_ Postal \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Land Owner \_\_\_\_\_  Same as applicant

Mailing Address \_\_\_\_\_ Town/City \_\_\_\_\_ Postal \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

### RTM Construction Information

Existing Permit # (to construct the RTM): \_\_\_\_\_

Builders Name/Owner & Address: \_\_\_\_\_

Size: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ SQ Feet / Meters Year of Construction: \_\_\_\_\_

Constructed out of Province  Details: \_\_\_\_\_

Constructed out of Country:  Details: \_\_\_\_\_

Existing dwelling information: Used:  New:  Constructed to Part 9 of the MBC:  Other: \_\_\_\_\_

Constructed and certified to CSA A277 Standards:  CSA-A277 Certification No.: \_\_\_\_\_

Location of RTM Construction: Planning District / Municipality: \_\_\_\_\_

Urban: Lot \_\_\_ Block \_\_\_ Plan \_\_\_\_\_ House Number \_\_\_ Street \_\_\_\_\_ Town \_\_\_\_\_

Rural: NW SW NE SE Section \_\_\_ Township \_\_\_ Range \_\_\_

### RTM / Dwelling New Location Information

Oakview  Hamiota  Prairie View  Ellice-Archie

Urban: Lot \_\_\_ Block \_\_\_ Plan \_\_\_\_\_ House Number \_\_\_ Street \_\_\_\_\_ Town \_\_\_\_\_

Rural: NW SW NE SE Section \_\_\_ Township \_\_\_ Range \_\_\_

Roll Number: \_\_\_\_\_

Other dwellings on site: \_\_\_\_\_

**RTM / Dwelling Specifications**

**Provide details of egress window installation and location:** \_\_\_\_\_

**Provide details of the life safety systems installed in the dwelling:**

Hard Wired Smoke Detectors, on each level:  and installed in Bedrooms:

CO Detectors:  Heat Detector (attached garage):  All hard wired & interconnected:

**Floor Joist System (full description) Size:** \_\_\_\_\_ **Spacing:** \_\_\_\_\_ **Species:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Manufactured Joist details:** Size: \_\_\_\_\_ Spacing: \_\_\_\_\_ Type: \_\_\_\_\_

**Type of Heating System Roughed in:** \_\_\_\_\_

**Type of Ventilation System Roughed in:** \_\_\_\_\_ **Ventilation System installed Conforms with MBC 9.32.3:**

**Supplemental exhaust installed:** Describe (include location and CFM) \_\_\_\_\_

**Thermal Resistance of Insulation: (RSI/R Value) Wall:** \_\_\_\_ / \_\_\_\_ **Attic:** \_\_\_\_ / \_\_\_\_ **Rim Joist Area:** \_\_\_\_ / \_\_\_\_ **Floor:** \_\_\_\_ / \_\_\_\_

**Electrical Panel Installed:**  Size/Rating: \_\_\_\_\_

**Electrical Inspection Authority:** \_\_\_\_\_ **Electrical Permit #** \_\_\_\_\_ **Electrical Inspections done:**

**Is a garage attached to RTM:**  **Is the garage...** Framed:  Finished:  Not Applicable:  If applicable, provide details of the existing or constructed Garage Separation, include the Fire Resistance Rating & door details (in the separation): \_\_\_\_\_

\_\_\_\_\_ Not Applicable:

**11(a) 5/8 Type X gypsum board installed continuous to the underside of the roof deck:**  Not Applicable:

**11 (b) 5/8 installed on garage wall and ceiling is compartmentalized, describe:** \_\_\_\_\_

\_\_\_\_\_ Not Applicable:

**Proposed work to be done on site – under a Permit from MWPD**

**Construct Foundation:** Type: \_\_\_\_\_ Wall height: \_\_\_\_\_ Design Backfill Height: \_\_\_\_\_

**Construct Garage**  Attached:  Detached:  Not Applicable:  Other: \_\_\_\_\_

**Provide information of any work /renovations to be done on site (framing, room construction, finishing etc.):**

**Description:** \_\_\_\_\_

\_\_\_\_\_ **Value:** \_\_\_\_\_

**Provide details of any mechanical systems to be installed on site (heating, ventilation systems plumbing):**

**Description:** \_\_\_\_\_

\_\_\_\_\_ **Value:** \_\_\_\_\_

**Deck to be constructed:** Location: \_\_\_\_\_ Size: \_\_\_\_\_ x \_\_\_\_\_ Not Applicable:

**Size of landings/steps to be constructed:** Location: \_\_\_\_\_ Size \_\_\_\_\_ x \_\_\_\_\_

**Size of Outside Entrance to be constructed:** Location: \_\_\_\_\_ Size \_\_\_\_\_ x \_\_\_\_\_ Not Applicable:

**Value:** of unit \$ \_\_\_\_\_ .00 + proposed foundation: \$ \_\_\_\_\_ .00 = Total: \$ \_\_\_\_\_ .00

**Value of site work to complete foundation, plumbing, heating, ventilation, framing finish etc.:** \$ \_\_\_\_\_ .00

**Typical documentation required to be supplied to the MWPD office prior to the issuance of the Permit:**

**(Indicate if supplied)**

- Site Plan, complete and signed, (may be submitted with permit application).
- Copy of the Building Permit for the RTM/existing dwelling or third-party inspection reports
- Copy of the Plumbing Permit for the RTM/existing dwelling
- Copy of the Inspection reports (if available)
- Copy of Basic Floor Plan
- Copy of CAN-CSA-A277 Certification (if applicable)
- If the dwelling is over 25 years old, representative pictures from all four sides are to be submitted to the Mid-West Planning District, these are to be e-mailed if possible to [devofficer@midwestplanning.ca](mailto:devofficer@midwestplanning.ca), site inspection may be required.

In accordance with the Building By-Law, the whole or part of a building moved in will be required to conform to all by-law and building code requirements.

A Development/Building Permit is required to be applied for; the portion of the home to be completed on site, including the foundation, garage, decks/landings and plumbing.

It is the responsibility of the applicant to contact other authorities regarding the connection to their utilities.

This form is to be completed and returned to the Mid-West Planning District office.

\_\_\_\_\_  
Signature of Landowner

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

MWPD Permit # \_\_\_\_\_  
CC2020