

Assurance of Retention of Professional



**MID-WEST
PLANNING
DISTRICT**

1-888-919-1740
midwestplanning.ca

Note: This form is to be submitted as part of the permit application package (prior to issuance of a Building Permit). The information provided is relied upon by Mid-West Planning District (Authority Having Jurisdiction).

The Authority Having Jurisdiction: Mid-West Planning District, Box 96, Miniota, MB R0M 1M0.

Dear Inspector:

RE: Permit application for Address of Project: _____

Description of Project: _____

The undersigned has retained as the Prime Consultant, _____

To undertake and/pr coordinate the design and inspections of the applicable registered professionals required for this project to ascertain that the design will comply, and construction of the project will substantially conform in all material respects with the current Manitoba Building Code and other applicable safety standards, except the construction safety aspects.

As used herein, inspections shall mean such reviews of the work at the project site and at fabrication locations, where applicable, as the registered professional, on the basis of professional discretion, considers necessary in order to ascertain that the work conforms in all respects to the plans and supporting documents prepared by the registered professional for which the permit is issued by Mid-West Planning District for the project. This includes keeping records of all site visits and any corrective action taken as a result thereof.

The owner and the prime consultant will notify Mid-West Planning District in writing prior to any intended termination of or by the prime consultant. It is understood that the work on the above project will cease as of the effective date of such termination until such time as a new appointment is made.

The owner hereby certifies that all required Municipal and Provincial permits and other required authorizations will be obtained prior to the commencement of construction.

Prime Consultant's Information The prime consultant is to be a registered professional who is registered in the Province of Manitoba as a member in good standing in the Engineers Geoscientists Manitoba or the Manitoba Association of Architects.

Name: _____ Signature: _____ Date: _____

Occupation: _____

Email: _____

Address: _____ Phone: _____

Owner's Information

This letter must be signed by the owner or the owner's appointed agent. If the owner is a company, the corporate seal of the company must be affixed to the document in the presence of its duly authorized officers. The officers must also sign, setting forth their positions in the company.

Owner Name(s) on Land Title: _____

For individual owner(s):

Owner's Signature: _____ Date: _____

Email: _____

Address: _____ Phone: _____

Additional Owner's Signature: _____ Date: _____

Email: _____

Address: _____ Phone: _____

Additional Owner's Signature: _____ Date: _____

Email: _____

Address: _____ Phone: _____

OR

Owner's Agent Signature: _____ Date: _____

Owner's Appointed Agent Name: _____ Title of Agent: _____

Email: _____

Address: _____ Phone: _____

Mid-West Planning District
Assigned Signatory for the company:

Name and Title: _____ Signature: _____ Date: _____

Email: _____

Address: _____ Phone: _____

Officer Name and Title: _____ Signature: _____ Date: _____

Officer Name and Title: _____ Signature: _____ Date: _____

Officer Name and Title: _____ Signature: _____ Date: _____