

# Occupancy Permit Application



MID-WEST  
PLANNING  
DISTRICT

1-888-919-1740  
midwestplanning.ca

Current Use:  Residential  Agricultural  Commercial/Industrial

## Property Information

Oakview  Hamiota  Prairie View  Ellice-Archie Roll Number: \_\_\_\_\_  
Civic Address: Number \_\_\_\_\_ Street/Road \_\_\_\_\_ Town \_\_\_\_\_  
Urban: Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ Rural: NW SW NE SE Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ W  
Frontage (ft): \_\_\_\_\_ Total Property Area: \_\_\_\_\_ Lot Consolidated on Land Title:  No  Yes

## Proposed Project Information

Occupancy after construction or renovation Building Permit #: MWPD- \_\_\_\_\_ - \_\_\_\_\_  Change in Occupancy (Use)

## Description of the current use and/or the intended use of the Building

Total Height (From Grade) \_\_\_\_\_ Feet No. of Storeys \_\_\_\_\_  
Square Footage: Basement \_\_\_\_\_ Main Floor \_\_\_\_\_ Second Floor \_\_\_\_\_  
Addition \_\_\_\_\_ Garage \_\_\_\_\_ Deck \_\_\_\_\_  Open  Covered

## Contact Information

Applicant Name(s) \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Town/City \_\_\_\_\_ Postal Code \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Registered Landowner(s) \_\_\_\_\_  Same as applicant  
Contact Name (if Company Owned) \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Town/City \_\_\_\_\_ Postal Code \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Additional Information Provided with this application:  Company ownership  Land title  Site Plan

## Declaration

I acknowledge that:

- 1) All statements and representations contained in this application for permit and the plans and specifications are correct, accurate, and adhere to any applicable legislation, by-laws, codes, and standards.
- 2) The issuance of a permit by the Mid-West Planning District does not waive, amend, or change any applicable by-laws or requirements contained in any other applicable legislation.
- 3) Any unauthorized changes from the plans and specifications or building location as specified in this application **shall** void the permit
- 4) Owner/Applicant is responsible for searching any caveats registered on title.
- 5) I waive the rights of action against the Mid-West Planning District arising from this application and any permit issued. A permit shall expire if work authorized is not commenced within 6 months or authorized work is suspended for 6 months.
- 6) For administrative purposes, where information is missing or required to be included, authorization is granted to add information where required to complete this application.
- 7) The personal information I am providing is being collected under the authority of The Planning Act and will be used for the purpose of approving this application. It is protected by the Protection of Privacy provisions of The Freedom of Information and Protection of Privacy Act.

Applicant (print name) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Landowner (print name) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

### Methods of application submission:

Online application: [https://midwestplanning.ca/portal\\_login/](https://midwestplanning.ca/portal_login/) | Email forms to: [devofficer@midwestplanning.ca](mailto:devofficer@midwestplanning.ca) | Mail forms to: Mid-West Planning District, Box 96, Miniota, MB R0M 1M0 | Drop off forms at: Mid-West Planning District, 111 Sarah Avenue, Basement, Miniota, MB

This form contains personal information which is governed by the Freedom of Information and Protection of Privacy Act.