

MID-WEST PLANNING DISTRICT GENERAL BOARD MEETING MINUTES

Minutes of a regular general meeting of the Board of Directors of the Mid-West Planning District held on October 03, 2024, commencing at 9:00 AM, attended in person were Directors Cole, Gray and Dyke along with Development Officer Lisa Hamilton and Assistant Development Officer Czarina Conde, Secretary-Treasurer, Ken Slobodesky, attending via MS Teams was Director Aaroe. Chairperson Clark was in the Chair in person.

Guest – Jeff Braun Building Inspector and Part 3 Mentor, Neepawa and Area Planning District.

Delegation – Hamiota and Area Community Alliance (HACA), Bill Gardham, Darryl Dixon and Greg Facey.

Minutes:

Regular Meeting

Resolution 66/24: (Move: Dyke, Second: Aaroe) Be resolved that the minutes of the Board Meeting dated Aug 02, 2024, be adopted as read / distributed. (For: 5, Against: 0, Carried)

Delegation: The HACA delivered a presentation to the MWPD board and staff. The delegation spoke to inspections and process concerns within the district.

Resolution 67/24: (Move, Gray, Second: Aaroe) Be resolved that staff of the MWPD will initiate a formal meeting with the HACA to discuss and provide education and collaboration with process and development within the area (For: 5 Against 0, Carried).

Reports of Committees:

Personnel Committee: None

Policy Committee: None

Finance Committee: A meeting has been scheduled to review the current fee by law. October 15, 0900 h Boardroom.

Staff Reports:

Administrative Coordinator and Secretary-Treasurer for August and September:

- A report was presented by the ST with an overview of activities and accomplishments.

Assistant Development Officer for August and September:

- A report was presented by the ADO with an overview of activities and accomplishments.

Development Officer for August and September:

- A report was presented by the DO with an overview of activities and accomplishments.

Finances:

Financial Statements review – August and September 2024

totaling \$1129.77 incurred in August and September 2024 is approved. (For: 5, Against: 0, Carried)

Chairperson Review/Sign: Chairperson Clark reviewed and signed the employee expense reports and timesheets for July and all cheques written for September payment during the meeting.

Finance Committee Chair Review/Sign: Vice Cole reviewed and signed the received bills and completed Account Reconciliations during the meeting.

By-Laws/Policies: None

Receipt of Petitions and Communications: None.

General Business:

- *MWPD owned Credit Cards use and "Cash Back Rewards"*

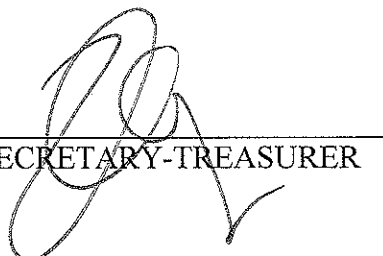
Resolution 69/24: (Move: Dyke, Second: Aaroe;) Be it resolved that the Mid-West Planning District approves the following financial direction to support the use of MWPD owned Credit Cards and associated Reward Programs (Fusion Master Card Cash Back). Whenever possible a Credit Card should be used for payment of goods and services. This principle is designed to reduce cheque writing, postage and administration costs, while maximizing "Cash Back Rewards". Cash back rewards will be deposited into the Fusion CU chequing account at \$100.00 increments and frequency. Accounting Software will account for said funds as a line item. (For: 5, Against: 0, Carried)

Resolution 70/24: (Move: Cole Second: Dyke) Be it resolved that the Mid-West Planning District directs staff to utilize the existing fee category to invoice for required annual Fire Inspections at Personal Care Homes (PCH) and Hospitals as described in 5.16 of the Mid-West Planning District 1-2024 Fees By Law. (For: 5, Against: 0, Carried)

Adjourn:

Resolution 71/24: (Move: Cole Second: Gray) Resolved that this meeting is now adjourned at 11:55 AM to meet again on November 07, 2024 @ 9:00 am in the Prairie View Municipality Miniota office and/or via MS Teams Video Conferencing, or at the call of the Chair. (For: 5 Against: 0 Carried)


CHAIRPERSON


SECRETARY-TREASURER

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