

MID-WEST PLANNING DISTRICT GENERAL BOARD MEETING MINUTES

Minutes of a regular general meeting of the Board of Directors of the Mid-West Planning District held on November 07, 2024, commencing at 9:00 AM, attended in person were Directors Oliver, Gray, Hyndman, Aaroe, Brethour, and Dyke along with Development Officer Lisa Hamilton and Assistant Development Officer Czarina Conde, Secretary-Treasurer, Ken Slobodesky, attending via MS Teams was Chairperson Clark. Vice Chairperson Cole was in the Chair in person.

Minutes:

Regular Meeting

Resolution 72/24: (Move: Hyndman, Second: Aaroe) Be resolved that the minutes of the Board Meeting dated Oct 03, 2024, be adopted as read / distributed. (For: 7, Against: 0, Carried)

Reports of Committees:

Personnel Committee: None

Policy Committee: None

Finance Committee: Additional time was scheduled to complete the current fee schedule at conclusion of today's Board Meeting, subsequent to the meeting of October 15/24.

Staff Reports:

Administrative Coordinator and Secretary-Treasurer for October:

- A report was presented by the ST with an overview of activities and accomplishments.

Assistant Development Officer for October:

- A report was presented by the ADO with an overview of activities and accomplishments.

Development Officer for October:

- A report was presented by the DO with an overview of activities and accomplishments.

Finances:

Financial Statements review – October 2024

Financial report and statements were reviewed in the meeting.

- Balance Sheet – to October 31
- P&L for by each month this year to date to October 31
- Budget vs. Actual
- A/R outstanding invoices – as of October 31
- Payments made in October were broken down by cheques, debits (online payments) & credit card charges.

Resolution 73/24: (Move: Aaroe, Second: Oliver) Be it resolved that the Mid-West Planning District October 2024 Financial Statements have been reviewed and the cheques numbered 4351 to 4355 totaling \$10,619.39, debit payments totaling \$21,242.50, and credit card charges totaling \$628.43 incurred in October 2024 is approved. (For: 7, Against: 0, Carried)

Chairperson Review/Sign: Vice Chairperson Cole reviewed and signed the employee expense reports and timesheets for October and all cheques written for November on November 06/24.

Finance Committee Chair Review/Sign: Vice Cole reviewed and signed the received bills and completed Account Reconciliations for October, November 06/24.

By-Laws/Policies: None

Receipt of Petitions and Communications:

- *Letters:* a) A public hearing notification from the Keystone planning district was reviewed.

b) A copy of the Hamiota and Area Community Alliance Delegation (HACA) presentation and in-office pre-meeting notes were presented to board members.

c) Worker's compensation board (WCB) annual rate notification was discussed and acknowledged. A new rate increases to \$ 0.15 per \$100.00 will come into effect for 2025.

General Business:

Resolution 74/24: (Move: Hyndman Second: Dyke) Be it resolved that the Mid-West Planning District has reviewed and approves the Prairie IT Services agreement for November 01, 2024 – November 01, 2025. (For: 7, Against: 0, Carried)

A gathering and lunch will be held for the Board Members and staff of the MWPD at the conclusion of the December 05, 2024, Board Meeting.

Unfinished Business

- An invitation was extended to the Hamiota and Area Community Alliance (HACA) delegation to meet directly with the group. The HACA has advised they are not prepared yet to meet and will advise when ready. A copy of the October 03, 2024, minutes was requested and has been issued to the group.

Resolution 75/24: (Move: Oliver Second: Hyndman) Whereas the Board of the Mid-West Planning District now wishes to go in-camera to discuss legal matters: therefore, be it resolved the Board go in camera. (For: 7, Against: 0, Carried)

Resolution 76/24: (Move: Hyndman Second: Gray) Whereas the Board of the Mid-West Planning District has completed the in-camera session, therefore, it is resolved that the Board meeting now resumes. (For: 7 Against: 0 Carried)

Resolution (78/24) (Move: Hyndman Second: Aaroe) Be it resolved that in the case of Permit #MWPD-2024-45 all avenues have been exhausted to bring this matter to compliance. Therefore, the MWPD will hire a lawyer to gain said compliance. (For: 7, Against: 0, Carried)

Adjourn:

Resolution 77/24: (Move: Hyndman Second: Oliver) Resolved that this meeting is now adjourned at 10:37 AM to meet again on December 05, 2024 @ 9:30 am in the Prairie View Municipality Miniota office and/or via MS Teams Video Conferencing, or at the call of the Chair. (For: 7, Against: 0, Carried)

CHAIRPERSON

SECRETARY-TREASURER