

MID-WEST PLANNING DISTRICT GENERAL BOARD MEETING MINUTES

Minutes of a regular general meeting of the Board of Directors of the Mid-West Planning District held on December 05, 2024, commencing at 9:30 AM, attended in person were Directors Aaroe, Gray, Dyke, Brethour, and Cole along with Development Officer Lisa Hamilton, Assistant Development Officer Czarina Conde and Secretary-Treasurer, Ken Slobodesky, Chairperson Clark was in the Chair in person.

Minutes:

Regular Meeting

Resolution 78/24: (Move: Dyke, Second: Aaroe) Be resolved that the minutes of the Board Meeting dated November 07, 2024, be adopted as read / distributed. (For: 6, Against: 0, Carried)

Reports of Committees:

Personnel Committee: None

Policy Committee: None

Finance Committee: A follow-up report was provided which outlined the successful conclusion of the 2025 fee by-law schedule and is now prepared for 1st reading.

**Employee Contracts 2025* – Resolution 84/24: (Move: Gray, Second: Cole:) Be it resolved that the Mid-West Planning District has approved to extend the 2024 Staff contracts until the 2025 contracts can be reviewed and approved. 2025 approved contracts be will retroactive to January 01, 2025.

(For: 6, Against: 0 Carried)

Staff Reports:

- *Administrative Coordinator and Secretary-Treasurer for November:*
A report was presented by the ST with an overview of activities and accomplishments.
- *Assistant Development Officer for November:*
A report was presented by the ADO with an overview of activities and accomplishments.
- *Development Officer for November:*
A report was presented by the DO with an overview of activities and accomplishments.

Finances:

Financial Statements review – November 2024

Financial report and statements were reviewed in the meeting.

- Budget vs. Actual
- Payments made in November were broken down by cheques, debits (online payments) & credit card charges.
- The following financial reports were made available for review prior to the meeting.
 - Profit and Loss statement for November 2024
 - Balance Sheet to November 30, 2024
 - Accounts Receivables to November 30, 2024

*Resolution 79/24: (Move: Aaroe, Second: Cole:) Be it resolved that the Mid-West Planning District November 2024 Financial Statements have been reviewed and the cheques numbered 4356 to 4363 totaling \$7,453.46, debit payments totaling \$11,894.31, and credit card charges totaling \$2,076.30 incurred in November 2024 is approved. (For: 6, Against: 0, Carried)

Chairperson Review/Sign: Chairperson Clark reviewed and signed the employee expense reports and timesheets for November and all cheques written for December on December 05/24.

Finance Committee Chair Review/Sign: Vice Cole reviewed and signed the received bills and completed Account Reconciliations for November, December 04/24.

By-Laws/Policies:

Fee Schedule By-Law 1-2025 first reading *Resolution 80/24 (Move: Cole, Second: Gray) Whereas the Board of the Mid-West Planning District has reviewed the proposed Fees By-Law No 1-2025, which would replace the current Fees By-Law 1-2024, therefore, be it resolved that the By-Law received First Reading. (For: 6 Against: 0 Carried)

Receipt of Petitions and Communications:

- *Subdivision Reviews* – A presentation, report and discussion was presented, concerning Subdivisions 4331-24-8679 – HM – Colli, 4107-24-8677 – RMOV – Bos, and 4331-24-8684 – HM – 10114365 Manitoba LTD. The Board had no issues with the feedback to be send to Community Planning.

Resolution 81/24: (Move: Aaroe, Second: Gray) Whereas the Board of the Mid-West Planning District now wishes to go in-camera to discuss legal matters: therefore, be it resolved the Board go in camera. (For: 6, Against: 0, Carried)

Resolution 82/24: (Move: Dyke, Second: Arroe) Whereas the Board of the Mid-West Planning District has completed the in-camera session, therefore, it is resolved that the Board meeting now resumes. (For: 6 Against: 0 Carried)

Adjourn:

Resolution 83/24: (Move: Aaroe, Second: Gray) Resolved that this meeting is now adjourned at 11:50 AM to meet again on January 02, 2025 @ 2:00 pm in the Prairie View Municipality Miniota office and/or via MS Teams Video Conferencing, or at the call of the Chair. (For: 6, Against: 0, Carried)

CHAIRPERSON

SECRETARY-TREASURER