

MID-WEST PLANNING DISTRICT GENERAL BOARD MINUTES

Minutes of a regular general meeting of the Board of Directors of the Mid-West Planning District held on March 13, 2025, commencing at 9:02 am, attending in person were Directors Aaroe, Dyke, Pethick, Gray, Alternate Bonchuk, along with Development Officer Lisa Hamilton, acting as Secretary. Attending via MS Teams was Director Brethour. Vice-Chairperson Cole attended in person and was in the Chair.

Minutes:

Regular Meeting

Resolution 27/25: (Move: Aaroe, Second: Dyke) Be resolved that the minutes of the Board Meeting dated February 6, 2025, be adopted as read / distributed. (For: 7, Against: 0, Carried)

Finances:

Financial Report & Statements review – February The following financial reports were made available for review prior and during the meeting.

- Payments for February
- Profit and Loss statement by month ending February 28, 2025
- Balance Sheet ending February 28, 2025
- Accounts Receivables as of February 28, 2025
- Budget vs Actual to February 28, 2025 – budget numbers were not coming up. S-T to fix report.

Resolution 28/25: (Move: Pethick, Second: Gray) Be it resolved that the Mid-West Planning District February 2025 Financial Statements have been reviewed and the cheques numbered 4378 to 4383 totaling \$ 9,280.21, debit payments totaling \$ 21,902.28, and credit card charges totaling \$ 308.76, incurred February be approved. (For: 7, Against: 0, Carried)

Board Chairperson Review/Sign: Vice-Chairperson Cole reviewed and signed the employee timesheets for February and cheques written for March on March 05 and 13, 2025.

Finance Committee Chair Review/Sign: Chairperson Cole reviewed and signed the bills received and completed Account Reconciliations for February on March 05, 2025.

Customer Automated Funds Transfer (CAFT): Resolution 29/25: (Move: Bill Second: Marla) Be it resolved that the Mid-West Planning District has reviewed and has accepted the use of CAFT to replace E-TRANSFERS when making electronic payments. (For: 7, Against: 0, Carried)

Reports of Committees:

Personnel Committee: None

Policy Committee: Meeting tentatively booked for April 24, 2025, at Oak River municipal office, time to be determined. Policy Committee Chair Aaroe will book the location and time.

Finance Committee: None

Staff Reports:

Administrative Coordinator and Secretary-Treasurer: A report for February was presented by the DO with an overview of activities and accomplishments.

Assistant Development Officer: A report for February was presented by the DO with an overview of activities and accomplishments.

Development Officer: A report for February was presented by the DO with an overview of activities and accomplishments.

2025 Southwest Inspector Forum: A report was presented by the DO with an overview of the topics discussed at the forum and information learned. Copy of the Dauphin Radon Strategy document to be emailed to all board members.

By-Laws/Policies:

Fee Schedule By-Law 4-2025 second reading Resolution 30/25: (Move: Dyke Second: Pethick) Whereas the Board of the Mid-West Planning District has reviewed the proposed Fees By-Law No 4-2025, which would replace current Fees By-Law 1-2025, therefore, be it resolved that the By-Law received Second Reading. (For:7, Against: 0, Carried)

Fee Schedule By-Law 4-2025 third reading Resolution 31/25: (Move: Gray, Second: Aaroe) Whereas the Board of the Mid-West Planning District has reviewed the proposed Fees By-Law No 4-2025, which would replace current Fees By-Law 1-2025, therefore, be it resolved that the By-Law received Third and Final Reading. (For: 7, Against: 0, Carried)

Director	Yes	No	Abstain
Linda Clark			Linda not in attendance, Alternate Rob Bonchuk voting
Delbert Cole	X		
Marla Dyke	X		
Ross Gray	X		
Frank Hyndman			Not in attendance
Bill Aaroe	X		
Monica Pethick	X		
Ed Brethour	X		
Robert Bonchuk	X		

Receipt of Petitions & Communications + Discussion:

Subdivision Reviews: None

Letters: Burns Maendel Consulting Engineers – Dryland Agricultural Capability – Class 6 & 7 soils. Reviewed content and the letter is to be emailed to all board members and CAOs to write letters to their AMM representative.

Emails: MB Government – circulation for ATV Ride application. Reviewed. No concerns to be noted in the reply.

General Business:

Radon detectors – Community availability program: discussion on what is out there, the Dauphin program, and what types of mitigation are available.

Development Plan 2028: staff in the process of consultant search, publicly available information, RFP format and costs. It took almost a whole year to get through the 3 readings. The process started in 2016. Our call for RFP should be at the start of 2026. Provincial funding help is not guaranteed. Based on the cost of the 2018 plan using Canadian Inflation Calculator the cost could be over \$90,000.

Unfinished Business:

Resolution 32/25: (Move: Aaroe, Second: Pethick) Whereas the Board of the Mid-West Planning District now wishes to go in-camera to discuss legal matters: therefore, be it resolved the Board go in camera. (For: 7, Against: 0, Carried)

Resolution 33/25: (Move: Brethour, Second: Dyke) Whereas the Board of the Mid-West Planning District has completed the in-camera session, therefore, it is resolved that the Board meeting will now resume. (For: 7, Against: 0, Carried)

Adjourn:

Resolution 34/25: (Move: Pethick, Second: Brethour) Resolved that this meeting is now adjourned at 10:40 am to meet again on April 3, 2025, 9:00 am in the Prairie View Municipality Miniota office and/or via MS Teams Video Conferencing, or at the call of the Chair. (For: 7, Against: 0, Carried)

CHAIRPERSON

SECRETARY-TREASURER