

MID-WEST PLANNING DISTRICT GENERAL BOARD MINUTES

Minutes of a regular general meeting of the Board of Directors of the Mid-West Planning District held on January 08, 2026, commencing at 9:30 am, attending in person were Directors, Dyke, Cole, Aaroe, and Gray, Development Officer Lisa Hamilton, Assistant Development Officer, Czarina Conde, and Secretary-Treasurer, Ken Slobodesky, with Director Pethick joining by MS Teams, Chairperson Clark attended in person and was in the Chair.

Minutes:

Regular Meeting

Resolution 01/26: (Move: Cole, Second: Aaroe) Be resolved that the minutes of the Board Meeting dated December 04, 2026, be adopted as read / distributed. (For: 6, Against: 0, Carried)

Chair & Committee Selection:

*Chair and Vice – Chairperson election – *Resolution 02/26: (Move: Gray, Second: Dyke)*

Whereas it is required that the Board of the Mid-West Planning District appoint at its first regular meeting of the year a Chairperson and a Vice-Chairperson; therefore, be it resolved that the Board of the Mid-West Planning District has duly appointed: Linda Clark for the position of the Mid-West Planning District Chairperson and Delbert Cole for the position of the Mid-West Planning District Vice-Chairperson for 2026. (For: 6, Against: 0, Carried)

*Committee members and Chairpersons elections – *Resolution 03/26: (Move: Pethick, Second: Dyke)* Whereas the Board of the Mid-West Planning District appoint at its first regular meeting of the year members of each sub-committee; therefore, be it resolved that the Board of the Mid-West Planning District has duly appointed: Linda Clark, Marla Dyke, and Monica Pethick to be on the Personnel Committee of the Mid-West Planning District, with Linda Clark appointed as Personnel Committee Chairperson for 2026, AND, be it resolved that the Board of the Mid-West Planning District has duly appointed: Bill Aaroe and Les Kirk to be on the Policy Committee of the Mid-West Planning District, with Bill Aaroe, appointed as Policy Committee Chairperson for 2026, AND, be it resolved that the Board of the Mid-West Planning District has duly appointed: Delbert Cole, Ross Gray, and Marla Dyke to be on the Finance Committee of the Mid-West Planning District, with Delbert Cole, appointed as Finance Committee Chairperson for 2026. (For: 6, Against: 0, Carried)

Finances:

Resolution 04/26: (Move: Cole, Second: Gray) Be it resolved that the Mid-West Planning District December 2025 Financial Statements have been reviewed and the cheques numbered 4522 to 4526 totaling \$13,154.58, debit payments totaling \$11,207.71, credit card charges totaling \$1,020.17, and net payroll totaling \$9,667.57 incurred in November be approved. (For: 6, Against: 0, Carried)

Finance Committee Chair Review/Sign: Chairperson Cole reviewed, received invoices, payroll, signed cheques, and reconciliations from December on December 23, 2025.

CAFT – New Fusion Credit Union agreement effective January 1st no longer includes CAFT at no fee and will now charge \$10.00 per month. E-transfers are now offered without cost. The MWPD will change employee payroll back to E-transfers and close CAFT.

Reports of Committees:

Finance Committee: Budget meetings scheduled, January 8th and 15th at 12:00 PM

Staff Reports:

Administrative Coordinator and Secretary-Treasurer (ST): A report for December was presented by the ST with an overview of activities and accomplishments.

Assistant Development Officer (ADO): A report for December was presented by the ADO with an overview of activities and accomplishments.

Development Officer (DO): A report for December was presented by the DO with an overview of activities and accomplishments. The DO also presented the 2025 annual report which will also be copied to all Board members and CAOs.

Receipt of Petitions & Communications + Discussion:

Subdivision Reviews:

A review and discussion of Subdivision application 4331-25-8800 (Drake) was conducted. The Board agreed with the Development Officer's assessment and review.

Emails:

Sensus, 2025-year end and audit engagement letter and requirements were reviewed.

A request from the Rural Municipality of Ellice-Archie sighting that the municipality would like to withdraw from the Mid-West Planning District was reviewed and discussed.

*Application to Withdraw from the Planning District - *Resolution 05/26: (Move: Aaroe, Second: Cole) Be it resolved that the Board of the Mid-West Planning District has reviewed the "application to withdraw from the planning district", received from the Rural Municipality of Ellice- Archie and approves said application. (For: 5, Against: 1, Carried)*

A request from the Rural Municipality of Wallace-Woodsworth, dated December 18, 2025, requesting that the Mid-West Planning District provide temporary building permit coverage was discussed. A meeting will be initiated to further understand the scope and potential to join the Mid-West Planning District.

General Business:

Board meeting dates – A discussion around the October election, where it was agreed to move the November and December meeting dates forward by seven days to allow for committee appointments.

Cycle meeting locations – A discussion around moving Board meeting locations to include local member municipalities. Board members will take it back to councils to understand interest.

*Adoption of the Board meeting and Holiday schedule - *Resolution 06/26: (Move: Gray, Second: Pethick) Be it resolved that the Board of the Mid-West Planning District has reviewed the 2026 MWPD Meeting and Holiday Schedule and approves said schedule. (For: 6, Against: 0, Carried)*

*Adoption of the municipal office visit schedule – *Resolution 07/26: (Move: Cole, Second: Aaroe) Be it resolved that the Board of the Mid-West Planning District has reviewed the proposed 2026 MWPD Municipal Office Visits and approves said schedule. With hours of 10:00 am to 3:00 pm at the municipal office to allow on-site inspections/visits and town area touring for violations pre- and post-office hours. (For: 6, Against: 0, Carried)*

Planning Act-Public Hearing Notifications – Wording was made available to Board members and will be sent out for review.

Zoning and Building By-law Amendments – Suggested wording was made available to Board members and will be sent out for review.

Unfinished Business:

Resolution 08/26: (Move: Dyke, Second: Aaroe) Whereas the Board of the Mid-West Planning District now wishes to go in-camera to discuss legal and personnel matters: therefore, be it resolved the Board go in camera. (For: 6, Against: 0, Carried)

Resolution 09/26: (Move: Dyke, Second: Pethick) Whereas the Board of the Mid-West Planning District has completed the in-camera session, therefore, it is resolved that the Board meeting will now resume. (For: 6, Against: 0, Carried)

Adjourn:

Resolution 10/26: (Move: Dyke, Second: Pethick) Resolved that this meeting is now adjourned at 11:40 am to meet again on February 05, 2026, 9:30 am in the Prairie View Municipality Miniota office and/or via MS Teams Video Conferencing, or at the call of the Chair. (For: 6, Against: 0, Carried)

CHAIRPERSON

SECRETARY TREASURER
