

# THE MID-WEST PLANNING DISTRICT FEES BY-LAW

## By-law No: # 1-2026

WHEREAS Section 21(3) and 142(1) of *The Planning Act*, as amended, provides as follows:

21(3) The board of a planning district may adopt:

- (a) a by-law establishing the fees and charges to be paid for services provided by the district, including licences, permits, certificates and other approvals and documents issued by the district.

142(1) a board or council may, by by-law, set the fees and charges to be paid by applicants.

AND WHEREAS Sentences 7(6)(b) and 18(4)(b) of *The Fires Prevention and Emergency Response Act* provides as follows:

7(6)(b) A fee for carrying out a fire safety inspection under this section may be charged by the local authority, where the inspection is carried out by a local assistant and may be collected in the same manner as a cost under subsection 18(4).

18(4)(b) An amount under this section may be collected in the case of a local authority, (i) by action in a court of competent jurisdiction, or (ii) by adding the amount to the real property taxes imposed by the local authority on the property, in which case the amount added may be collected in the same manner and with the same priority as those taxes.

AND WHEREAS the Mid-West Planning District Board deems it expedient and to repeal Fee Structure By-Law 4-2025 and all amendments thereto, and substitute therewith a new Fee Structure By-Law.

NOW THEREFORE, the Mid-West Planning District Board in session duly assembled enacts as follows:

### **1.0 APPLICATION:**

1.1 All development undertaken within the limits of the Mid-West Planning District shall be subject to the fees as set out in this by-law and shall be used to determine and regulate fees and charges as interpreted and administered by the Development Officer and payable to the Mid-West Planning District.

1.2 Payment terms and actions for non-payment and collections.

- (a) Invoices due on receipt.
- (b) Applications will not be actioned until receipt of payment.
- (c) Overdue accounts are subject to a finance charge, based on section 6.12

### **2.0 DEFINITIONS:**

2.1 “**Addition**” means an improvement that increases the square footage of a structure. These include lateral additions added to the side or rear of a structure, vertical additions added on top of a structure and enclosures added underneath a structure.

- 2.2 **“Alteration”** means a change to an existing building.
- 2.3 **“Agricultural Operation”** means an agricultural, horticultural, or silvicultural operation that is conducted to produce agricultural products on a commercial basis, and includes:
- a) the production of crops, including grains, oil seeds, hay and forages, and horticultural crops, including vegetables, fruit, mushrooms, sod, trees, shrubs, and greenhouse crops.
  - b) the use of land for livestock operations and grazing.
  - c) the production of eggs, milk, and honey.
  - d) the raising of game animals, fur-bearing animals, game birds, bees, and fish.
  - e) the processing necessary to prepare an agricultural product for distribution from the farm gate.
  - f) the operation of agricultural machinery and equipment, including the tillage of land and the application of fertilizers, manure, soil amendments and pesticides, whether by ground or aerial application.
  - g) the storage, use or disposal of organic wastes for agricultural purposes.
- 2.4 **“Assistant Development Officer”** means an employee of the Board who serves under the direction of the Development Officer of the Mid-West Planning District, and when duly designated by the Board is responsible for the administering and enforcing the Building Code and applicable planning district and member municipal by-laws under authority of *The Planning Act*.
- 2.5 **“Authority Having Jurisdiction”** means the governmental body responsible for the enforcement of any part of the Code or the official, or agency, designated by that body to exercise a function.
- 2.6 **“Board”** means the Mid-West Planning District Board.
- 2.7 **“Building”** means any structure used or intended for supporting or sheltering any use or occupancy. And, without restricting the generality of the foregoing, includes agricultural, residential, commercial and industrial structures and any structure or erection, and any part of any of those things, and also includes an addition to or extension of any building or any of those things and a chattel that is attached to, or installed in or on, any building or any of those things.
- 2.8 **“Building Permit”** means a permit authorizing construction and/or renovations, issued by the Mid-West Planning District pursuant to the applicable municipal Zoning by-law and the Manitoba Building Code.
- 2.9 **“Code”** means the building construction code or standard adopted under *the Buildings Act*, as amended. (All buildings requiring “Building Permits” fall under the classification of either Part 2, Part 3 or Part 9 of the Manitoba Building Code. (Buildings and structures less than 600 sq. meters in size and classed as *Farm Buildings* are not regulated by the Manitoba Building Code.)
- 2.10 **“Deck”** means the flat surface capable of supporting weight, like a floor, but typically

constructed outdoors at least 8” from grade (ground) and with a dimension greater than five (5) feet if attached to the building in front of a door/exit. Otherwise, any sized flat surface that is over 8” from grade (ground) is considered a deck, whether attached to a building or not.

- 2.11 **“Demolition Permit”** means a permit authorizing the demolition or removal of a building(s) and/or structure(s), including accessory buildings, issued by the Mid-West Planning District pursuant to the Manitoba Building Code.
- 2.12 **“Designated Officer”** means an officer of a planning district who is designated to carry out a power or responsibility in accordance with the Planning Act or any other Act where designated and is hereby named as the Development Officer of the Mid-West Planning District.
- 2.13 **“Development Officer”** means an employee of the Board, who may also serve as the Chief Building Official for the Mid-West Planning District, responsible for issuing permits, administering, and enforcing the Building Code and applicable District and member municipal by-laws under authority of *The Planning Act*.
- 2.14 **“Development Permit”** means a permit authorizing development, including construction and/or land use, issued by the Mid-West Planning District pursuant to The Planning Act and the applicable Mid-West Planning District Development Plan and municipal Zoning by-laws.
- 2.15 **“Farm Building/Structure”** means a building or structure, other than a dwelling, which does not contain a residential occupancy, situated on a farm, and used or to be used in the actual farming operation and which is:
- (a) associated with and located on land devoted to the practice of farming and considered to be an *“Agricultural Operation”* and
  - (b) used essentially for the housing of equipment or livestock, or the production, storage or processing of agricultural and horticultural produce or feeds, such as barns, produce storage buildings, milking centres, piggeries, poultry houses, grain bins, silos, machinery sheds, farm workshops, feed preparation centres, manure storages, greenhouses and garages not attached to a farm residence and
  - (c) has a Low Human Occupancy (as applying to farm buildings) means an occupancy having an occupant load of not more than 1 person per 40 square meters during normal use)
- 2.16 **“Home Industry”** means a small-scale manufacturing, repair, or trade activity such as but not limited to a welding shop, plumber, electrician, carpentry or cabinet maker, auto repair mechanic or trucking operation and similar uses which are carried on in or from a dwelling or its accessory building for consideration and which is located on the same site, and which is clearly secondary and incidental to the principal use of the property.
- 2.17 **“Home Occupation”** means an occupation, trade, profession, or craft such as but not limited to a hair salon, bed and breakfast operation, tearoom, home day care operator, lawyer or accountant and similar uses which are carried on in or from a dwelling unit or its accessory

building for consideration and which is clearly incidental or accessory to the principal use of the property.

- 2.18 “**Interim Occupancy Permit**” means authorization in writing to occupy any building or part thereof prior to full completion.
- 2.19 “**Occupancy Permit**” means a permit authorizing the occupancy of a building or portion of a building, issued by the Mid-West Planning District pursuant to the Manitoba Building Code.
- 2.20 “**Patio**” means a detached structure placed on the ground which has a total elevation not higher than one riser (200mm) (8 inches) measured above the average ground level on site.
- 2.21 “**Plumbing Permit**” means a permit authorizing plumbing installations and repairs, including all rough-ins and hook-ups, issued by Mid-West Planning District pursuant to the Manitoba Plumbing Code and Manitoba Building Code.
- 2.22 “**Pool**” means an artificially constructed basin, lined with concrete, fibreglass, vinyl or like material, that can contain a water depth greater than 60 cm (24 inches).
- 2.23 “**Project Value**” means the total monetary worth of the final project costs, including all construction costs, material costs and labour costs associated with the project. This will include such things as site preparation, foundations, construction, all painting and papering, (interior finishes), exterior finishes, roofing, electrical work, plumbing, permanent or fixed equipment, including any permanent heating, elevator equipment, fire protection or sprinkler equipment, and all labour, materials and other devices entering and necessary to the prosecution of the work in its completed form.
- 2.24 “**Renovation**” means an update to an existing building or a return to a new condition.
- 2.25 “**Temporary Building**” means a building placed at a particular location for a period authorized by the authority having jurisdiction. If the building is not removed on or before the end of the authorized period, it is a new building for the purpose of the Code.
- 2.26 “**Valid Findings**” means discoveries that a violation complaint was valid due to deficiencies or non-compliance that have been found through an on-site inspection completed by the Authority Having Jurisdiction OR non-related to the complaint deficiencies or non-compliances are discovered during the on-site inspection.
- 2.27 “**Zoning Conformation Request**” means to verify, in writing, the land use designation as per the Development Plan, zoning as per the applicable Zoning By-law, on a specific site, inclusive of legal, legal non-conforming or illegal status. (Zoning Confirmations are typically used by financial institutions during due diligence processes but can be requested by anyone at any time.)
- 2.28 “**Zoning Memoranda**” means a written letter that identifies whether all buildings and

structures identified on a site and typically by a building locate certificate on the property in question, conforms to the siting requirements in the applicable Zoning By-law, and if applicable, reasons for non-conformance.

### 3.0 ZONING and DEVELOPMENT PLAN BY-LAW RELATED FEES

3.1 All applications include the required standard advertising as per *The Planning Act*.

SEC #	AMENDMENTS TO PLANNING DOCUMENTS	FEES
3.2	Zoning by-law amendments	\$272.00 fee plus \$1000.00 advertising deposit <sup>1</sup>
3.3	Municipally owned property or development zoning by-law amendments	Fee and advertising costs waived
3.4	Development Plan amendments	\$1615.00 fee plus \$1000.00 advertising deposit <sup>1</sup>
3.5	Municipally owned development or property Development Plan amendments	Fee and advertising costs waived
3.6	Zoning change refund	non-incurred costs only
3.7	Telecommunication Tower Concurrence	\$385.00

SEC #	VARIANCE AND CONDITIONAL USE	FEES
3.8	Conditional Use Order	\$385.00
3.9	Retroactive Conditional Use Order (unauthorized activity prior to approval)	Double the normal rate
3.10	Conditional Use Order for Intensive Livestock Operation (over 300 AWU's)	\$810.00
3.11	Retroactive Conditional Use Order for Intensive Livestock Operation (over 300 AWU's)	Double the normal rate
3.12	Conditional Use Order for Aggregate Pits	\$920.00
3.13	Retroactive Conditional Use Order for Aggregate Pits	Double the normal rate
3.14	Variation Orders	\$384.00 + \$82.00 for each additional order request at the same property
3.15	Retroactive Variation Order (unauthorized activity prior to approval)	Double the normal rate
3.16	Minor Variation (at the discretion of the Development Officer)	\$82.00
3.17	Retroactive Minor Variance (unauthorized activity prior to approval)	Double the normal rate
3.18	Conditional Use and Variation Order (where required for a single related development or land use application <u>on the same site or parcel of land</u> and where the hearings are combined)	\$645.00
3.19	Retroactive Conditional Use and Variation Order (unauthorized activity prior to approval)	Double the normal rate

3.20	Extension of Variance or Conditional Use Application	\$87.00
3.21	Additional Advertising (costs incurred, other than costs for standard processes named in the <i>Planning Act</i> )	Charged back to the applicant based on cost recovery
3.22	Processing Charges (Where an application is requested or required to be revised, after all work and advertising has been completed for the application)	\$385.00

SEC#	ZONING DOCUMENTS	FEES
3.23	Zoning Memorandum	\$110.00 / property
3.24	Zoning Conformation Request	\$110.00 / property

SEC#	DEVELOPMENT PERMITS	FEES
3.25	To accompany a MWRPD Building Permit requiring a site plan	\$130.00
3.26	Mobile Homes or Modular Homes or Ready to Move (RTM) Buildings, Single Family dwellings, (Part 9 Buildings) installation (moving in or relocating) of or part of a Building or Structure includes plumbing hook up <sup>3</sup>	\$430.00
3.27	Residential Accessory Buildings/Structures installation (moving in or relocating) of or part of a Building or Structure <sup>2,3</sup>	\$130.00
3.28	Establishment of a Home-based business, Home occupancy or home industry	\$87.00
3.29	Commercial & Industrial Buildings installation (moving in or relocating) of or part of a Building or Structure <sup>2,3</sup>	\$164.00
3.30	Aggregate Pits/Mining: on-site review required when opening or closing a section of the pit/mine.	\$538.00 (includes up to 5 on-site reviews over a maximum period of 5 years) + Mileage each trip
3.31	Agriculture buildings <sup>4,5</sup> up to and including 600m <sup>2</sup> including original construction, locating, alterations or renovations OR Grain Storage Bins, Grain Dryers, Fertilizer Tanks and similar structures <sup>6</sup>	\$130.00
3.32	Permanent location of a shipping container	\$130.00
3.33	Hot tub or above ground pool	\$130.00
3.34	Permanent Sign	\$130.00
3.35	Mobile Sign	\$130.00 per year per sign
3.36	Placement of a building or structure on a site for a temporary period of up to and not exceeding 12 months	\$272.00

3.37	Residential or Commercial / Industrial Fence, when required by a zoning by-law.	\$130.00
3.38	Other property development or structures (Not listed in this section) Examples include towers, solar arrays, parking lots, permanent playground equipment, wind turbines.	\$130.00/structure

#### **4.0 BUILDING BY-LAW RELATED FEES**

**4.1 Calculation of fees:** Unless there is a minimum fee or flat rate, fees are calculated based on project value, project square footage, or time spent working on the file.

**4.2 Alteration of a determination of Project Value:** Where applicable, the authority having jurisdiction may determine/calculate a valuation on the cost of the work for the purposes of determining permit fees. Such valuations shall take precedence over any valuation, or assigned value provided by the owner or applicant.

**Note:** Enabling provisions may also be referenced in the applicable Municipalities Building By-Law.

**4.3 Flat rates:** Where listed below, the permit fee shall be the flat rate specified.

**4.4 Hourly rate:** \$95.00/hour

**4.5 Minimum Permit Fee Assigned:** unless specifically listed as another listed minimum fee, a total permit fee shall be no less than a minimum of \$130.00.

<b>SEC #</b>	<b>BUILDING PERMITS<sup>7</sup></b>	<b>FEES</b>
4.6	Residential Building Permit: Foundation construction (Basement, Crawlspace, Structural Slab, Grade Beam, Pier Type, and similar foundations), ground storey and upper storey(s), enclosed decks, additions	\$0.38/sq. ft.
4.7	Installation of Solid Fuel Burning Appliances in existing buildings	\$130.00
4.8	Installation of a non-solid fuel burning mechanical heating or hydronic system, Heat Recovery Ventilator (HRV) or Energy Recovery Ventilator (ERV) system (not included in the issuance of a bldg. permit for the construction of the orig. bldg.)	\$215.00
4.9	Residential detached single-storey accessory structures (including foundation) over 108 sq. ft. of building area and larger	\$0.38/sq. ft.
4.10	Ready to move dwellings (RTM) (Part 9 construction) (Constructed within the boundaries established under the jurisdiction of the Mid-West Planning District)	\$0.38/sq. ft.

4.11	Residential Alterations/Renovations up to and including \$100,000 in project value	1.25% of the total Project Value
4.12	Residential Alterations/Renovations over \$100,000 in project value	1.25% of the total Project Value on the first \$100,000 plus 0.25% of the valuation of the work project above \$100,000
4.13	Building Permit: Unenclosed decks and similar structures	\$130.00
4.14	Building Permit: Ramps <sup>8</sup>	\$55.00
4.15	Building Permit: Outside in-ground pools	\$0.38/sq. ft.
4.16	Commercial/Industrial Buildings and Structures with a Project Value \$1,000,000 or less	1.25% of the total Project Value
4.17	Commercial/Industrial Buildings and Structures, new, alterations, additions and renovations with a Project Value greater than \$1,000,000	1.25% of the first \$1MM of project value plus 0.65% of the valuation of the work over \$1MM
4.18	Agricultural buildings and structures over 600m <sup>2</sup> , new, alterations, additions and renovations, with a project value up to and including \$500,000	1.25% of the total Project Value
4.19	Agricultural buildings and structures over 600m <sup>2</sup> , new, alterations, additions and renovations, with a project value greater than \$500,000	1.25% of the first \$ 500,000 of the project value plus 0.65% of the valuation of the work over \$ 500,000
4.20	Construction or erection of a building on a site for a temporary period	Same as the fee for a Development or Building Permit plus the listed temporary fee in 3.36 until the building is removed from the site

SEC #	PLUMBING PERMITS	FEES
4.21	Rough in of each fixture outlet, including connection to sewer or main building drain, installation of a sump, grinder pump, back water valve or similar device (fee includes fixture installation)	\$16.00 per drain (minimum charge of \$48.00 to a maximum of \$130.00 <sup>9</sup> )
4.22	Plumbing system is replaced, including the installation of equipment during construction	Flat rate of \$130.00 per unit

SEC #	OCCUPANCY PERMITS	FEES
4.23	Occupancy permit part of a building or plumbing permit	Included in building permit fee
4.24	Occupancy Load Certificate for existing buildings includes site visit to measure and calculate load numbers and issue certificate.	Hourly rate or fraction thereof maximum of 3 hours + Mileage
4.25	Interim occupancy permit (12 Month Maximum)	\$210.00
4.26	Occupancy Permit: Administrative Change (change of occupancy only when a building permit is not	\$87.00

	issued), no load calculations required.	
4.27	12 Month temporary occupancy permit.	\$87.00

SEC #	DEMOLITION PERMITS	FEES
4.28	Any buildings/structures or part thereof under 108 sq. ft.	No permit or fee required
4.29	Residential buildings and accessory structures OR Commercial/Industrial buildings and accessory structures OR Farm Buildings demolished or removed from the tax roll.	\$87.00

**5.0 INSPECTION FEES:**

SEC #	INSPECTIONS	FEES
5.1	Inspections related to a building, plumbing or development permit and conducted during regular hours.	Fee included in permit fee
5.2	Ready to move dwellings (RTM) (Part 9 construction) (Constructed outside the boundaries established under the jurisdiction of the Mid-West Planning District and where a permit and inspections are required)	Hourly rate or fraction thereof + Mileage
5.3	Requested inspection and written report or Order other than an issued permit inspection during business hours of MWPDP. Can include a building, RTM, mobile or modular home, a building to be moved into the district, structure, or plumbing system.	Hourly rate or fraction thereof, plus Mileage + time for writing the report and administration of the file until completion or closing
5.4	Additional Building Inspection (Re-inspection) due to deficiencies	Hourly rate or fraction thereof, plus Mileage
5.5	Fire Safety Inspection: Arenas	\$538.00 flat rate <sup>10</sup>
5.6	Fire Safety Inspection: Community Centre/Club	\$272.00 flat rate <sup>10</sup>
5.7	Fire Safety Inspection: Hotel/Motel	\$538.00 flat rate <sup>10</sup>
5.8	Fire Safety Inspection: Restaurants/Licensed Premises	\$272.00 flat rate <sup>10</sup>
5.9	Fire Safety Inspection: School Division-owned School buildings	\$538.00 flat rate <sup>10</sup>
5.10	Fire Safety Inspection: Privately-owned School buildings	\$379.00 flat rate <sup>10</sup>
5.11	Fire Safety Inspection: Daycares (own buildings)	\$272.00 flat rate <sup>10</sup>
5.12	Fire Safety Inspection: Elderly Persons Housing	\$272.00 flat rate <sup>10</sup>
5.13	Fire Safety Inspection: Personal Care Home	\$272.00 flat rate <sup>10</sup>
5.14	Fire Safety Inspection: Hospital	\$538.00 flat rate <sup>10</sup>
5.15	Fire Safety Inspection: F1 High Hazard occupancy buildings	\$871.00 flat rate <sup>10</sup>

5.16	Fire Safety Inspection F1 High Hazard occupancy buildings (Small)	\$435.00 flat <sup>rate10</sup>
5.17	Surcharge for Out of District Fire Safety Inspections	Plus, Mileage
5.18	Additional Follow-up Fire Safety Inspections for any additional follow-up inspections and/or reports required because of non-compliance.	\$164.00 + mileage
5.19	Requested Fire Prevention Inspection on a building occupancy not listed	Hourly rate or fraction thereof, plus Mileage + time for writing the report and administration of the file until completion or closing

**6.0 NOTICE AND COMPLIANCE ACTIONS & PENALTY FEES:**

SEC #	PENALTY FEES	FEES
6.1	Missed Inspection – Not calling for a required inspection before moving to the next step.	\$130.00
6.2	To a property owner for a violation complaint with valid findings <sup>11</sup> that required a full building inspection for buildings up to and including 600m <sup>2</sup> in floor space.	\$810.00 penalty fee due immediately
6.3	To a property owner for a violation complaint with valid findings <sup>11</sup> that required a full building inspection for buildings over 600m <sup>2</sup> in floor space.	\$1615.00 penalty fee due immediately
6.4	Where any permit has not been obtained, for whatever reason, before the activity requiring it has started.	Permit fees shall be double the normal rate.
6.5	Expired Permit	Reapply at current rates
6.6	Extension of an expiring permit with no changes <sup>12</sup>	\$130.00
6.7	Order to Remedy Notice	\$275.00 penalty fee due immediately
6.8	Order to Remedy second Notice	\$385.00 penalty fee due immediately
6.9	Order to Remedy third Notice	\$595.00 penalty fee due immediately PLUS requires that this matter be reviewed by the Mid-West Planning District Board and further legal actions at the discretion of the Board will be taken to gain compliance.
6.11	Returned (NSF) Cheque(s)	\$40.00
6.12	Interest Charges on all accounts over 30 days beginning the start of the month after the 30 days expires.	2.0% per month
6.13	Appeals: filing an appeal to the Mid-West Planning District Board	No charge if added to a regularly scheduled Board Meeting. \$625.00 to call a meeting date outside the regular schedule.

**7.0 MISCELLANEOUS ADMINISTRATIVE FEES**

<b>SEC #</b>	<b>DOCUMENTS, COPYING &amp; MILEAGE</b>	<b>FEES</b>
7.1	Work Order Letter (confirms whether any violations cited by the Board are unresolved on a property)	\$108.00/property
7.2	Documentation fees (when additional documentation is required, prepared, or requested, which is out of the scope of standard office administration procedures or applicant requests for service, reports to Council or the Board, or other similar user required or defined reports, or requested reports)	Hourly rate (minimum 1 hour)
7.3	Miscellaneous photocopies	\$0.56 per page
7.4	Mileage	\$1.39 per km

**8.0 FOOTNOTES**

<sup>1</sup> The Advertising Deposit is collected in advance of work on the Planning paperwork for a public hearing. A calculation of total advertising bills for the required notices by The Planning Act will be subtracted from the Deposit. If there is money left over a refund for the difference will be issued in the form of a cheque. If the advertising costs are more than the deposit, an additional invoice for the remaining amount will be issued with a Due upon Receipt deadline.

<sup>2</sup>Plumbing Permit fee may also be applicable.

<sup>3</sup>Additional inspection costs may be applicable.

<sup>4</sup>To be classed as an agricultural development, the proposed agricultural development shall conform to the applicable definitions contained herein.

<sup>5</sup>All buildings and structures classed under Parts 2, 3, or 9 of the Manitoba Building Code. For example, residences and accessory buildings serving the dwelling, cannot be classed as an agricultural building.

<sup>6</sup>If multiple bins or similar structures are being installed on the same site at the same time, one application will be required to be completed.

<sup>7</sup>Includes: cottages, additions, attached accessory structures such as solariums, screened porches, garages, and additions to mobile homes, etc.

<sup>8</sup>Ramp fees are the fee listed and an exception to the minimum permit fee of \$130.00.

<sup>9</sup>If a plumbing permit is acquired as a standalone permit; the minimum plumbing fee is an exception to the minimum permit fee of \$130.00.

<sup>10</sup>Fire Safety Inspection flat rate includes initial inspection, report writing and research, plus one (1) follow-up inspection.

<sup>11</sup>If there are no “Valid Findings” discovered during the inspection, the Authority Having Jurisdiction will waive the penalty fee and notify the applicant of the violation complaint of the decision.

<sup>12</sup>Application for an extension must be received before the permit expires or section 6.5 fees apply.

**9.0 REPEAL and EFFECTIVE DATE**

**Repeal:** By-Law **No 4-2025**, being a by-law of the Mid-West Planning District Board to establish development fees for development applications, permits and related matters, and all amendments thereto, are hereby repealed.

**Effective Date:** Fee Structure By-Law 1-2026 is hereby adopted and shall come into full force, after it receives third reading by the Mid-West Planning District Board.

DONE AND PASSED by the Mid-West Planning District Board, in open session duly assembled in the Miniota, in the Province of Manitoba this **02 of April A.D. 2026**.

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**CHAIRPERSON**

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**SECRETARY-TREASURER**

Received first reading this 5th day of March A.D.2026

Received second reading this 2nd day of April A.D.2026

Received third reading this 2nd day of April A.D.2026