

MID-WEST PLANNING DISTRICT GENERAL BOARD MINUTES

Minutes of a regular general meeting of the Board of Directors of the Mid-West Planning District held on March 05, 2026, in the council chambers of the Rural Municipality of Oakview, Oak River, commencing at 9:30 am, attending in person were Directors, Cole, Gray, Kirk and Hyndman, with Development Officer Lisa Hamilton, Assistant Development Officer, Czarina Conde, and Secretary-Treasurer, Ken Slobodesky, and Directors, Pethick, Aaroe, Dyke, and Alternat, Bonchuk (non-voting) joining by MS Teams, Chairperson Clark attended in person and was in the Chair. Also, guest Mark Humphries, Rural Municipality of Oakview CAO.

Minutes:

Regular Meeting

Resolution 14/26: (Move: Hyndman, Second: Gray) Be it resolved that the minutes of the Board Meeting dated February 05, 2026, be adopted as read / distributed. (For: 6, Against: 0, Carried)

Resolution 15/26: (Move: Cole, Second: Aaroe) Be it resolved that the minutes of the Special Board Meeting dated February 17, 2026, be adopted as read / distributed. (For: 6, Against: 0, Carried)

Director Dyke joined by MS Teams at 9:05 am.

Finances:

Resolution 16/26: (Move: Dyke, Second: Hyndman) Be it resolved that the Mid-West Planning District February 2026 Financial Statements have been reviewed and the cheques numbered 4532 to 4535 totaling \$3,559.76, debit payments totaling \$7,020.66 credit card charges totaling \$1,022.09, and net payroll totaling \$9,701.82 incurred in February be approved. (For: 7, Against: 0, Carried)

Director Pethick joined by MS Teams at 9:29 am.

Finance Committee Chair Review/Sign: Vice-Chairperson Cole reviewed, received invoices, payroll, payroll stubs, and reconciliations from February and signed March checks on March 4th.

Staff Reports:

Administrative Coordinator and Secretary-Treasurer (ST): A report for February was presented by the ST with an overview of activities and accomplishments.

Assistant Development Officer (ADO): A report for February was presented by the ADO with an overview of activities and accomplishments.

Development Officer (DO): A report for February was presented by the DO with an overview of activities and accomplishments.

Oakview Review- The DO provided a spotlight report specific to the experiences and recent building and planning activities within the Rural Municipality of Oakview.

Reports of Committees:

Personnel Committee – A request for vacation was withdrawn.

By-Laws / Policies:

2026 Fee Schedule – The DO provided a detailed review the proposed 2026 Fee schedule, highlighting, text changes and a 2.50% increase in fees.

Resolution 17/26: (Move: Pethick, Second: Hyndman) Whereas the Board of the Mid-West Planning District has reviewed the proposed Fee By-Law No 1-2026, which would replace current Fee By-Law 4-2025, therefore, be it resolved that the by-law received First Reading. (For: 8, Against: 0, Carried)

Receipt of Petitions & Communications + Discussion:

Subdivision Reviews:

A review and discussion of Subdivision application 4107-26-8813 (10023800 MB. Ltd.) was conducted. The Board agreed with the Development Officer’s assessment and review.

Letters – The 2026, 2027, 2028, MWPD office rental agreement was reviewed. The Board acknowledged a 2% rental rate increase, year over year.

General Business:

Wallace-Woodworth temporary coverage & MOU – Came into effect February 17, 2016.

Roaming board meeting locations:

- April 02 (HM) Hamiota – Confirmed
- June 04 (RMOV) Rapid City – Confirmed
- July 09 (PVM) Miniota – Confirmed

Radon Readings MWPD Offices – MWPD staff will report finding and readings, which exceed 200, this is when mitigation is recommended. Board directors suggested sending this information to the CAO of the Prairie View Municipality.

Radon Education:

Director Cole – Asked if the MWPD should be hosting education session(s) on Radon and mitigation. MWPD staff to investigate hosting public information session(s) with the national association as a speaker / presenter.

Expired Permits:

CAO Humphries – Asked about expired permits and next steps. Registered letters will be issued to expire permits and will outline next steps with potential consequences. MWPD will research Cease occupancy orders, measures and enforcement during the upcoming MBOA seminar. MWPD will also provide samples of the City of Winnipeg by-laws around RV / Camper storage and use.

Councilor Education:

CAO Humphries also asked if MWPD staff would be available to do training session(s) with each council after the 2026 fall elections. Director Aaroe added that it maybe be beneficial for multiple Districts, committees and boards to do presentations at one time. MWPD staff will have conversations with each CAO on how they would like to proceed.

Adjourn:

Resolution 18/26: (Move: Gray, Second: Hyndman) Resolved that this meeting is now adjourned at 11:00 AM and to meet again on April 02,2026, 9:30 am at the Hamiota Municipal Council Chambers and/or via MS Teams Video Conferencing, or at the call of the Chair.
(For: 8, Against: 0, Carried)

CHAIRPERSON

SECRETARY TREASURER
