

MID-WEST PLANNING DISTRICT GENERAL BOARD MINUTES

Minutes of a regular general meeting of the Board of Directors of the Mid-West Planning District held on June 04, 2026, in the council chambers of the Rural Municipality of Oakview in Rapid City, commencing at 9:28 am, attending in person were Directors, Gray, Aaroe, Hyndman, and Cole, with Development Officer Lisa Hamilton, and Secretary-Treasurer, Ken Slobodesky, and Chairperson Clark attended in person and was in the Chair. Also, in attendance, in person, guest Mark Humphries, Rural Municipality of Oakview CAO.

Minutes:

Regular Meeting

Resolution 26/26: (Move: Aaroe, Second: Gray) Be it resolved that the minutes of the Board Meeting dated April 02, 2026, be adopted as read / distributed. (For: 5, Against: 0, Carried)

Finances:

Resolution 27/26: (Move: Cole, Second: Hyndman) Be it resolved that the Mid-West Planning District April 2026 Financial Statements have been reviewed and the cheques numbered 4540 to 4543 totaling \$4,654.69 debit payments totaling \$10,920.43 credit card charges totaling \$730.86, and net payroll totaling \$9,703.82 incurred in April be approved. (For: 5, Against: 0, Carried)

Resolution 28/26: (Move: Aaroe, Second: Gray) Be it resolved that the Mid-West Planning District May 2026 Financial Statements have been reviewed and the cheques numbered 4544 to 4548 & 4553 totaling \$12,265.18 debit payments totaling \$8,568.50 credit card charges totaling \$5,767.17, and net payroll totaling \$9,900.16 incurred in May be approved. (For: 5, Against: 0, Carried)

Chairperson Review/Sign: May cheques and employee April expense reports, payroll and timesheets on April 29.

Finance Committee Chair Review/Sign: April 30, received invoices, reconciliations, for April.

Vice - Chairperson Review/Sign: June cheques and employee May expense reports, payroll and timesheets on June 01.

Finance Committee Chair Review/Sign: June 01, received invoices, reconciliations, for May.

Staff Reports:

Administrative Coordinator and Secretary-Treasurer (ST): A report for April and May was presented by the ST with an overview of activities and accomplishments.

Assistant Development Officer (ADO): A report for April and May was presented by the DO with an overview of activities and accomplishments.

Development Officer (DO): A report for April and May was presented by the DO with an overview of activities and accomplishments.

Rapid City Review- The DO provided a spotlight report specific to the experiences and recent building and planning activities within the Rural Municipality of Oakview.

Reports of Committees: None

By-Laws / Policies: None

Receipt of Petitions & Communications + Discussion:

Subdivision Reviews:

A review and discussion of Subdivision application RMOV 4101-26-8833 (Bos) and HM 4331-26-8834 (Gray) was conducted. The Board agreed with the Development Officer's assessment and review.

Letters:

- a) An anonymous letter was read and discussed.

Emails:

- a) An email from the Rural Municipality of Ellice – Archie was discussed.
- b) A public hearing notice from the Rural Municipality of Wallace Woodworth was acknowledged.
- c) A public hearing notice from Harrison Park was acknowledged.

General Business:

Rural Municipality of Ellice – Archie, requested resolution was reviewed, the Board requested additional information prior to moving forward.

Development Plan 2025 – A “Request for Proposal” (RFP) was discussed, the matter was tabled until July 9th providing for additional review by the Board.

Wallace-Woodworth temporary coverage & MOU: an update was provided by the DO.

High Hazzard Fire Safety Inspections – Review Registered mail results to 6 seed cleaning plants / grain elevators. Feedback received by 3 facilities. Staff will confirm with the Office of the Fire Commissioner, next steps for those not responding.

QuickBooks subscription change – MWPD has changed the financial program used within QuickBooks. A change from a “Desktop” version to an “Online version has taken place. This is a cost saving measure and noting that the “Desktop” version is being phased out by Intuit.

Staff to confirm if backups of QuickBooks online can be downloaded.

Adjourn:

Resolution 29/26: (Move: Aaroe, Second: Gray) Resolved that this meeting is now adjourned at 11:20 AM and to meet again on July 09, 2026, 9:30 am at the Prairie View Municipality, 111 Sarah Ave. Miniota, Council Chambers and/or via MS Teams Video Conferencing, or at the call of the Chair. (For: 5, Against: 0, Carried)

CHAIRPERSON

SECRETARY TREASURER
